

Maintenance & Operations Committee

Agenda – 2023 Spring Meeting

Virtual

April 12, 2023, 11:00 am – 3:00 pm ET

Chair: Heather McClintock, Wood Environment & Infrastructure Solutions

Vice Chair: Jason Kittle, Toronto Parking Authority

Secretary: Jean-Luc Lambert, City of Winnipeg

Past Chair: Jules Michaud, New Brunswick Department of Transportation, and Infrastructure

 Background information available on [SharePoint](#)

| 11:00 | | CALL TO ORDER |
|---------------|---|--------------------|
| 11:00 – 11:05 | 1. Welcome and introductions | Heather McClintock |
| | a) Committee rotation following fall meeting. | |
| 11:05 – 11:20 | 2. Administration | |
| | a) Approval of agenda | Heather McClintock |
| | b) Approval of minutes of previous meeting | Jean-Luc Lambert |
| | c) TAC Secretariat Update | Jason Kittle |
| 11:20 – 11:25 | 3. Past action items | Jason Kittle |
| 11:25 – 12:30 | 4. 2023 Conference theme discussion Lessons in Leadership | Jason Kittle |
| | 5. Round Table Challenges and Opportunities (top 2 items) | All participants |
| 12:30 – 1:00 | | BREAK |
| 1:00 – 1:30 | 6. Round Table Challenges and Opportunities (top 2 items) continued | All |
| 1:30-1:45 | 7. Health and Safety Moment | All |
| | a) Increase in plow truck collisions | Jason Kittle |
| 1:45 – 2:45 | 8. Presentations & Discussions | |
| | a) Active Transportation (30 min) | |

| | | |
|-------------|--|--|
| | <ul style="list-style-type: none"> i. Active Transportation Committee (15 minutes) ii. AT survey (10 minutes) iii. AT Needs Discussion/Scoping/Fall Conference Session (10 minutes) | <ul style="list-style-type: none"> • Elizabeth Pugh – Steven York, Mike Pearson, Kate Whitfield |
| | <ul style="list-style-type: none"> b) Crash Truck Conspicuity – New Pooled fund project proposal (10 minutes) c) Benchmarking winter maintenance practices survey (2 minutes) d) Connected and Autonomous Vehicles Integrated Committee (10 min) | <ul style="list-style-type: none"> Jean-Luc Lambert/Craig Stackpole All Jasan Boparai Audrée Perreault Kenedee Ludwar |
| 2:45-2:55 | 9. Project & Activity Updates <ul style="list-style-type: none"> a) Pooled Projects in Development <ul style="list-style-type: none"> i. Culverts project \$150K (42% funded, 3yrs on the list, MTO + \$15K → 52%) b) Pooled Projects in Progress - none c) Volunteer Projects <ul style="list-style-type: none"> i. Benchmarking Winter Maintenance Practices survey d) New Project Proposals to bring forward – Volunteer Champions <ul style="list-style-type: none"> i. AT Maintenance Standards / LOS ii. Staff retention iii. Severe Weather Event Infrastructure Impacts iv. Others? e) Lunch and Learn: <ul style="list-style-type: none"> i. Drugs and alcohol in the workplace – presentation from 2022 conference ii. Others? | <ul style="list-style-type: none"> Heather McClintock Champion needed Decision needed Construction Committee? Audrée Perreault Leads needed to draft scope Move to funded projects? BC? Heather McClintock, Craig Stackpole |
| 2:55 – 3:00 | 10. Other Items | All |
| 3:00 | ADJOURNMENT | |